



DECriS project

Transnational Project Meetings

Kick-off-meeting, Osijek, June 10, 2021 – 10:00 til 13:00, June 11, 2021 – 09:00 til 13:00

Participants: Vice-dean for Science and International Cooperation Assistant Professor Stephanie Jug, Vladimir Poličić, Office of International Relations, and members of the DECriS team: Boris Bosančić, main coordinator, Sanjica Faletar Tanacković, Anita Papić, Milijana Mičunović, Kristina Feldvari, Gordana Gašo (Osijek), Thomas Mandl and Lea Woebbekind (Hildesheim), Cristobal Urbano and Juanjo Bote (Barcelona), Tania Todorova and Eugenia Kovatcheva (Sofia), Sandra Kučina Softić, Sabina Rako, Irena Jandrić and Anja Đurđević (SRCE), and Tatjana Aparac Jelušić, adviser.

Stephanie Jug greeted all participants on behalf of the Faculty of Humanities and Social Sciences.

Bosančić proposed the Agenda which was accepted unanimously.

1. Main Coordinator's Report on administrative and financial issues
 - a. Time Table Changes (Aparac-Jelušić)
 - b. Contracts with partners (Aparac-Jelušić)
 - c. Allocation of 60% of the TPM1 funding to DESS 2021 – proposal (Bosančić)
 - d. Project website (Badurina)
 - e. Project Platform (Bosančić)
2. Selection of students for DESS 2021 (Aparac-Jelušić)
3. Preparations for DESS 2021 (Papić)
4. Preparations for Multiplier event (ME1), Tutorial (Tut 1) and TPM 2 in Barcelona (Urbano)
5. Report on IO 1 (Faletar Tanacković and Mičunović)
6. Preparations for IO 2 and IO 3 (Urbano and Todorova)
7. Other business

Ad 1 Main Coordinator's Report on administrative and financial issues

a. Time Table Changes

Aparac Jelušić informed about the documents received from the Croatian Agency for Mobility and EU Projects, especially in regard to the COVID-19 situation which at the moment prevents in situ meetings and travels.

She explained how the working sheets should be filled in according to Erasmus rules and then sent to coordinators. Certain activities related to the project started 2 months later. However, the Agency will consider it justified, but all activities need to be done and the dates changed



accordingly. The end of the project can be extended, and all partners agreed that we should ask for a 4 months extension e.g. until June 30, 2023.

b. Contracts with partners

Draft documents for a bilateral contract between each partner and University of Osijek as DECriS beneficiary were prepared and sent to each partner.

The Excel table was prepared and the names of project participants for each IO and other activities were arranged in the table. Bosančić will send the table to the Agency as the final documentation of all DECriS teams.

c. Allocation of 60% of the TPM1 funding to DESS 2021 – proposal (Bosancic)

It was proposed, according to the AMPEU's Recommendations, that 60% of the funding for Kick-off-meeting will be allocated for the Summer School. Eventual savings will be given for other activities such as Multiplier events or Summer School in Hildesheim. All present accepted this proposal.

d. Project website (Bosančić)

Bosančić presented the project website <https://decris.ffos.hr/> created by Boris Badurina

The website contains basic information about the project, a description of all six IOs, multiplier events and other activities.

e. Project Platform (Bosančić)

Bosančić also presented the plans for DECriS Moodle4 platform. The EINFOSE platform was shown for comparison. It was agreed that SRCE will offer instructions on how to create accounts for students. Aparac Jelušić emphasized that the EINFOSE platform also offers OERs and suggested that everyone be sent a link and account to the EINFOSE Platform so that project participants can access and see what already exists and what we need to improve. Eugenia Kovatcheva suggested that at the end of the project we provide open access to OERs so that they are accessible to all, which in fact was planned in the submitted project proposal. Juanjo Bote suggested that all content be available to people with special needs (digital accessibility) and that we could develop a kind of framework for such a goal. Aparac Jelušić reminded that EINFOSE developed an Evaluation Framework as well as Recommendations which could be of use for DECriS.

Ad 2. Selection of students for DESS 2021 (Aparac-Jelušić)

Aparac Jelušić mentioned that more students from Barcelona will attend the Summer School in September 2021 than planned, but that this is feasible given that students from Germany are not able to attend due to stricter epidemiological measures at the University of Hildesheim.

Ad 3. Preparations for DESS 2021 (Papić & Feldvari)



Papić briefly reported on the number of participants: 5 foreign lecturers and 22-25 students (expected from Zagreb – 5, Spain – 9, and Bulgaria – 4, which are all funded by the DECriS and 5 students from Osijek and 2 students from Sarajevo (Bosnia and Herzegovina). Registration will be open soon, accommodation and social programme (dinners and leisure activities) were agreed upon, as well as preliminary programme. Feldvari is in charge of student accommodation which is taken care of.

4. Preparations for Multiplier event (ME1), Tutorial (Tut 1) and TPM 2 in Barcelona (Urbano)

Aparac Jelušić had an informal, collegial meeting in Barcelona in May with the members of Barcelona team. Few specific topics were discussed there. Cristobal Urbano wanted to be sure about certain issues such as: regarding IO2 - approximate dates by which the questionnaire for semi-structured interviews should be prepared; related to the guidelines which need to be discussed with other partners and make the final version during the Summer School in Osijek; they need to complete their activities and present at the Multiplier event in Sofia. Also, Urbano pointed out that they need to check the ethical board for each participating institution regarding the recording of respondents during interviews and focus groups. Urbano wanted to know what are the target groups: teachers and students at undergraduate and graduate level or only project participants or only (L)IS related university/faculty/school; where to publish research results and by when to prepare the final report on IO 2; and how should be prepared the contribution to the agenda of ME-2 in Sofia.

Aparac Jelušić gave certain guidelines and answered the questions asked such as: that they should definitely see an analysis of the research results obtained at IO1 before drafting questions for interviews and focus groups, and that their task is to design the questions, but all partners will comment them and participate in conducting the survey; partners in Barcelona need to do their part; the target groups will be decided when we see the results of the IO1 survey; framework agreed is that (L)IS students and teachers at institutions participating in the project / and associated partners institutions should be in focus; it was also suggested that each partner conduct focus groups / interviews in their countries and that the obtained results be published in form of articles in different countries and in distinguished international journals. Feldvari suggested that a pilot focus group with students be done during the Summer School in September 2021, which was accepted.

Urbano also wanted to know more about the organization of TPM-2, which is the first on the list of events in Barcelona during the first or second week of November; Doodle will be prepared to allow partners to decide about the preferred dates of the event. An agenda for TPM-2 has been developed (arrival during day 0, TPM meeting throughout the day, ME 1 for another two days, and Tutorial 1 for another 2 days, and return home on day 6). The TPM will focus on continuing work on the final steps for IO-2; preparations for the 2022 Summer School; preparation for other IOs; preparation of ME-2.

5. Report on IO 1 (Faletar Tanacković & Mičunović)



Faletar Tanacković reported on the activities carried out for IO1. It is a questionnaire that was made and sent to the heads of (L)IS schools and departments. Mičunović reported on the development of this methodological apparatus, which primarily included reviewing the literature so far as well as questionnaires prepared in relation to Digital education and OERs, including the state-of-the-art with guidelines, reports, etc. At European HEIS during COVID-19 pandemics. Mičunović emphasizes that this was necessary in order to identify all the challenges, problems and obstacles that needed to be highlighted in our questionnaire. After that, the questionnaire was drafted in about six drafts, with colleagues from SRCE, as well as with Urbano and others commenting and contributing to the improvement of the questionnaire. The questionnaire has 53 questions, and in order to get the best possible answers, it was decided to use a more personal approach to the respondents, given that the questionnaire is intended for heads and principals of (L)IS schools and departments. That is why an interactive document was prepared with a table in which the contacts of the respondents who are the target group are entered and they are accessed in person via email, asking them to fill in the questionnaire. The deadline for completing the questionnaire is July 10 in order to arrive to prepare a report for the ME in Barcelona. Mičunović also emphasizes that this questionnaire can be a good basis for compiling questions for interviews in IO2.

Aparac-Jelušić added that a table with all the contacts to which the people from the DECriS team were assigned to contact was sent a few days ago. Some have already added their contacts to the table (Aparac-Jelušić, Todorova, Faletar Tanacković) and others who know colleagues from their countries and some other universities are asked to put their contacts in the table. Urbano was asked to contact colleagues from Spain, the UK and Portugal, in Dublin we already have one filled out. Mičunović emphasizes that those who use OERs will need about 30 minutes to complete the questionnaire, while those who do not use it will need a maximum of 15 minutes. Todorova said she would use her contacts with the Bobcatsss Association. Kučina Softić added that she would also contact some possible respondents from Lithuania but asked others to help to find out if they have (L)IS departments in Lithuania. Bosancic then shared the screen and showed the questionnaire. Urbano suggested that the questionnaire include a statement that the questionnaire is anonymous and that the respondent agrees with the questions in the questionnaire. Aparac-Jelušić said that could be a technical problem because the questionnaire is already online, but he agreed that it should be included in the introduction of the questionnaire, which will be solved by Badurina.

Ad 6. Preparations for IO 2 and IO 3 (Urbano and Todorova)

Todorova then reported on plans for IO3 to begin on September 30th. At the end of June, they intend to have a meeting at which the plan for the IO3 will be elaborated in detail. They are currently participating in 3 conferences with presentations on the DECriS project and will report on the plans in more detail at the Summer School and when IO3 starts on September 30th.

Ad 7 Other business



Poličić reported that the money from AMPEU was transferred from The University of Osijek to the Faculty's account and that it could start paying for activities according to the contracts. Aparac-Jelušić also presented two more pieces of information concerning administrative tasks in order to be ready to prepare the documents needed for the whole project. This implies a Project management plan that normally refers to who is in charge of what and who is the leader (implies a DECriS board consisting of two representatives of each partner). Then, a Risk management plan, a Quality Assurance plan and Dissemination Plan are planned. She will prepare these documents over the summer and send them to all partners for comments/suggestions. Final versions will be put on the project page and on Google Drive. These documents are essential for the evaluation of the project at the end. Bosančić briefly showed the folders on Google Drive and said that he would soon authorize all partners to be able to access documents on Google Drive and put their data on it (pictures, agendas, etc.). Mičunović asked for the deadline for analysis and the report on the results of IO1, and Aparac-Jelušić said that they should be ready for ME in Barcelona as a draft version for discussion, and that we should use these results to write scientific papers for journals. Kovatcheva believes that we need to have a common file on Google Drive where we will share data and reports with ME and conferences.

Finally, instead at the beginning of the meeting, everyone introduced herself/himself briefly related to the tasks during the project.

The meeting ended at 13:00, and the Osijek team continued discussion and summarized outputs of the meeting the following day.